DEPARTMENT OF ADDITIONAL LANGUAGES

BOARD OF STUDIES REPORT

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Board of Studies
Secretary: Ms. Rejitha K Ravi

Date: 07/03/26
Mode: Online



DEPARTMENT OF ADDITIONAL LANGUAGES
Board of Studies 2025-2026

The Department Board of Studies meeting was convened in an online mode on 7 March 2026 at 7.00 p.m. in the online mode.

Members of the Board of Studies:

Rev. Fr. Paulachan K.J (Principal)
Ms. Teresa Parackal (Vice Principal, Academics)
Dr. Joy Joseph Puthussery (Dean of Studies)
Ms. Sarithadevi (College BoS Secretary)

Chairperson – Ms. Rejitha K Ravi (HoD)

Faculty Members

Ms. Rejitha K Ravi
Ms. Neethu Valsan

External Experts

Dr. Gisha Elizabeth Varghese (Expert nominated by the Vice Chancellor)
Dr. Sangeetha Thiruval P.P (Subject expert)
Dr. Seena John (Subject expert)
Dr. Vishnuraj B (Industry Representative)
Mr. Sreekuttan P.J (College Alumnus)

Agenda:

1.Discussion on academic matters of the department.
2.Review of the existing syllabus and suggestions for improvement.
3.Discussion on curriculum development and academic activities.

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The following were discussed in the meeting:

1. Rev.Fr. Paulachan K.J. in his presidential address, stressed the importance of the Malayalam language and expressed his hope for an effective syllabus construction within the parameters set by the university. He also looked forward to the valuable contributions of the Board of Studies in this regard.
2. As per the guidelines issued by the University of Calicut, only a 20% revision of the syllabus was permitted for autonomous colleges in the previous years.
3. The Syndicate had proposed a complete revision of the syllabus which had been approved by the Board of Studies of the University.
4. It was acknowledged that the revision of syllabus was a formidable task.
5. The subject experts shared their valuable suggestions regarding the improvement of the syllabus and academic activities of the department.
6. Gisha Elizabeth Varghese shared her concern regarding the toughness and academic load of the syllabus. She suggested that the syllabus may need review to ensure it is manageable and suitable for students' learning levels.
7. The Board discussed the matter and agreed to review the syllabus structure and difficulty level in future revisions to make it more student-friendly.
8. The revised syllabus should be submitted to the University Syllabus Committee for approval at least three months in advance.
9. The syllabus should contain the course and programme outcomes along with all relevant references and links.
10. Other subject experts, including Dr. Seena John and Dr. Sangeetha Thiruval, also discussed the matter in detail during the programme and shared their views regarding the structure and implementation of the syllabus. The board acknowledged the suggestions and agreed to consider them in future syllabus revisions.

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11. The industrial expert Dr. Vishnuraj B discussed the importance of introducing job-oriented courses in the programme. It was suggested that skill-based subjects such as Content Writing could be included in the curriculum to improve students' employability and practical knowledge. The members of the board discussed the proposal and appreciated the idea of incorporating more industry-relevant and skill-oriented components in the syllabus for the benefit of students.

The meeting concluded at 7.40 p.m.

Prepared by:	Verified by:	Approved by:
Ms. Rejitha K Ravi Secretary,Board of Studies	Dr. Purnima S Kumar HoD, Dept of Languages	Rev. Fr. Dr,paulachan K.J. Principal

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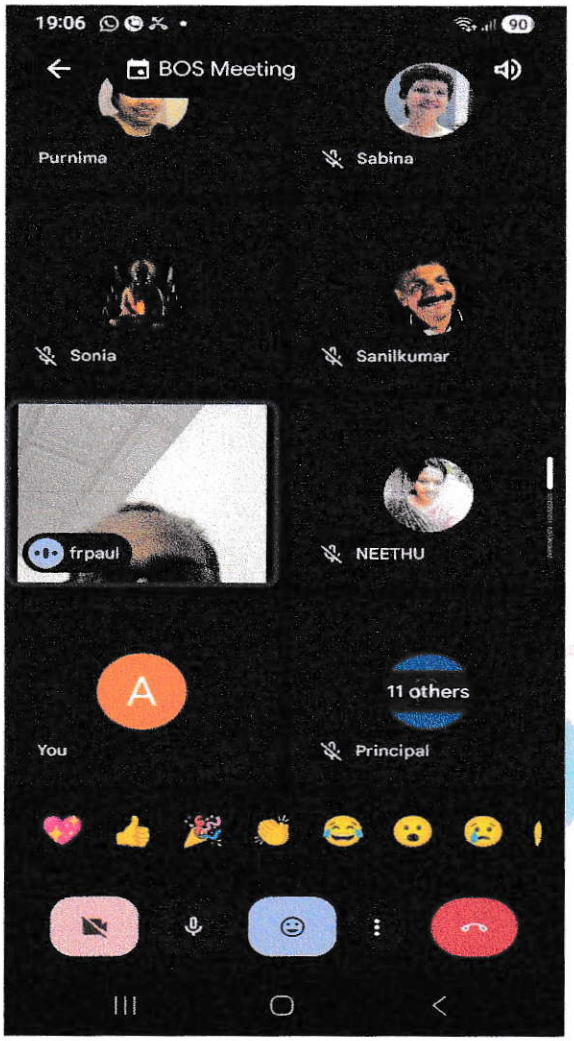
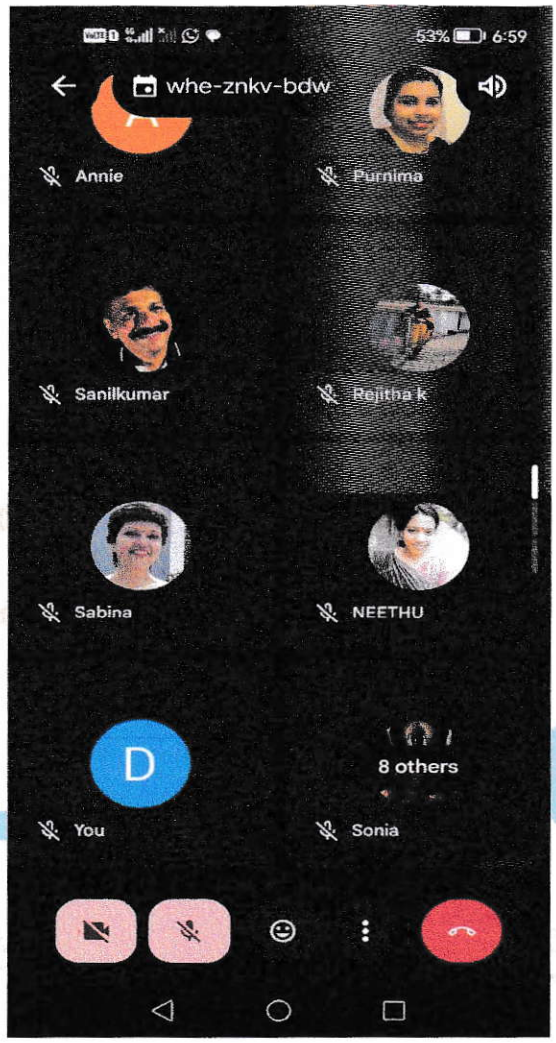
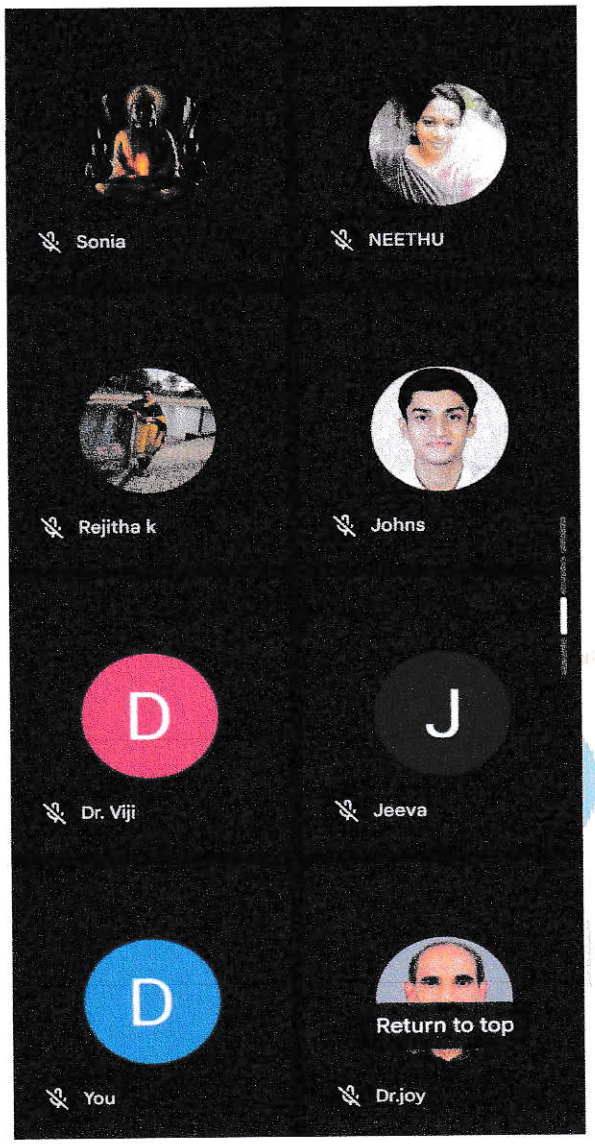
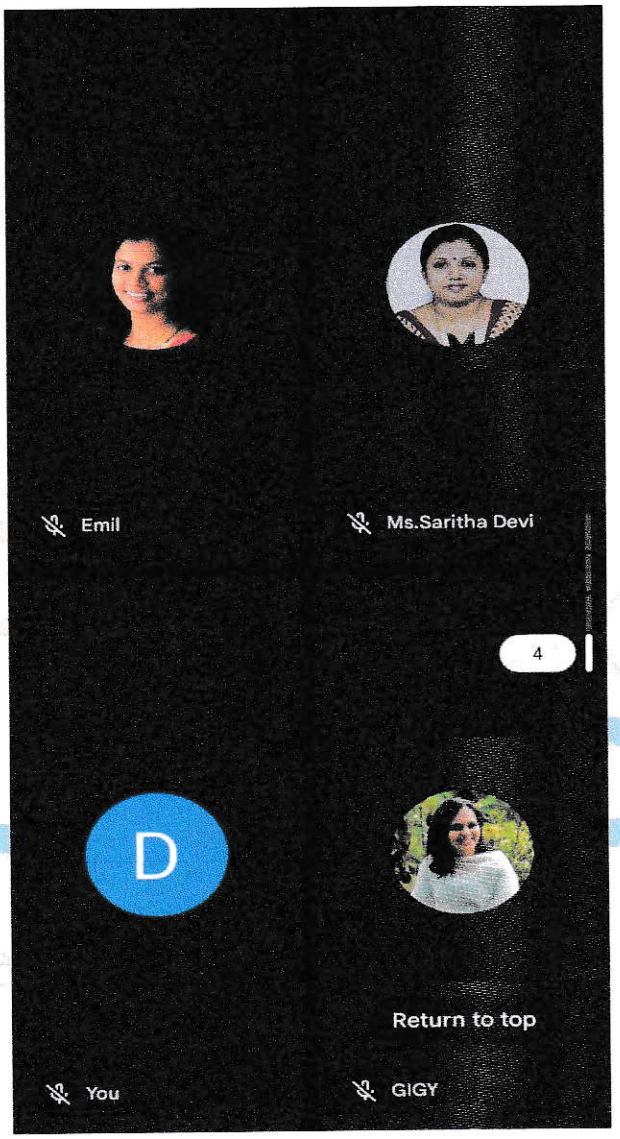
PHOTOGRAPHS/SCREENSHOTS









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