

LOGISTICS REPORT

2024-25

**Naipunnya®**

To reach the unreachable



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**Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.**

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**Report on Logistics Classes Conducted During the Academic Year 2024–2025**

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During the academic year 2024–2025, regular Logistics classes were conducted every Tuesday and Wednesday for the first-year students at our institution. These sessions were organized with the objective of introducing students to the fundamentals of logistics and supply chain management, and to equip them with essential knowledge and skills relevant to the industry.

A total of seven students enrolled in and actively participated in the Logistics course. The classes were designed to be interactive and informative, covering key concepts such as transportation management, warehousing, inventory control, and distribution strategies. Real-world examples, case studies, and practical insights were incorporated into the curriculum to enhance understanding and engagement.

**Level 5: International Diploma in Logistics and Transport** This course is designed to support professionals involved in planning logistics operations and those operating in supervisory or operational management roles. It is also ideal for graduates with non-business degrees moving into the logistics field. As a Level 5 programme, this is the equivalent of Year 2 of a Bachelor's degree, but is focused on vocational rather than purely academic learning. Candidates study four units (one mandatory and three electives / options) and are assessed via a written examination

Overall, the initiative was successful in laying a strong foundation for first-year students in the domain of logistics, with positive feedback received from participants regarding the effectiveness and relevance of the classes.

Prepared by:

Ms. Kripa Suresh

Faculty Co-Coordinator

Verified by:

Dr. Mathew Jose K.

HOD, Department of Commerce

Approved by:

Rev. Fr. Dr. Paulachan K. J.

Principal



## SYLLABUS

### **PD01 Management in Logistics and Transport**

This unit presents the fundamental management knowledge required for managers in the logistics and transport industry. It covers aspects of the internal and external structures of organisations, the governance of the people within organizations and those financial and other planning techniques necessary to maintain organisational health. It aims to deliver the understanding and competence of those key elements of management practice that are fundamental to both commercial and non-commercial organisations.

### **PD02 Supply Chain Management**

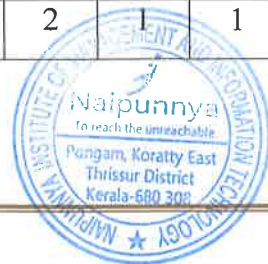
This unit introduces Learners to the main principles, concepts and practices of supply chain management and covers four main themes: What is a supply chain and supply chain planning? Why is it important in any business? How does the supply chain operate? What are the principles for supply chain improvement? Where appropriate, the global nature of the supply chain is also emphasized

**PD09 Retail Logistics** This unit formulates and applies principles and practices of supply chain management to retailing, focusing on retail logistics, nationally and globally. Key elements are: the ways in which changes in society, business organisation and retail structures have impacted upon logistics activity in retailing.

**PD14 International Business** This unit deals with the complex issues of the identification and management of risk inherent in an international supply chain and how government trade policies/promotion and Inter governmental regulation impact on international business practice. The key issues involved in developing a global logistics strategy and delivering the competence necessary to implement and manage a global logistics operation are also addressed. Key elements are: the contribution to the successful fulfilment of the broader commercial and financial issues associated with international commerce and trade.

### CO-PO/ PSO Mapping

| PSO →<br>CO ↓ | PSO1 | PSO2 | PSO3 | PSO4 | PSO5 | PO1 | PO2 | PO3 | PO4 | PO5 |
|---------------|------|------|------|------|------|-----|-----|-----|-----|-----|
| <b>CO1</b>    | 2    | 3    | 1    | 2    | 3    | 2   | 2   | 1   | 2   | 1   |
| <b>CO2</b>    | 2    | 3    | 2    | 3    | 3    | 2   | 1   | 1   | 3   | 1   |
| <b>CO3</b>    | 2    | 3    | 1    | 2    | 2    | 3   | 1   | 1   | 1   | 2   |
| <b>CO4</b>    | 1    | 2    | 2    | 1    | 2    | 2   | 1   | 2   | 1   | 1   |



**BROCHURE**



The Chartered  
Institute of Logistics  
and Transport

## Get an International Diploma in Logistics along with your Degree!!!!!!



**Bcom/BBA with Professional Diploma in Logistics and Business  
Management - Level 5**

**Internationally recognised qualifications from the Chartered Institute  
of Logistics and Transport – (CILT) UK.**

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## MOU

 The Chartered Institute of Logistics and Transport Control Version October 2022

**Memorandum of Agreement to offer**  
**CILT International Qualifications**  
**of The Chartered Institute of Logistics and Transport**

|                                                           |                                                                                                                                                                                                 |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of Accredited Approved :<br>Training Provider (ATP)  | NAIPUNNYA INSTITUTE OF MANAGEMENT AND<br>INFORMATION TECHNOLOGY                                                                                                                                 |
| Address of Accredited Approved<br>Training Provider (ATP) | Pongam, Koratty,<br>Thrissur (Dist)<br>: KERALA – 680 308<br>INDIA                                                                                                                              |
| Institute Branch/<br>Territorial Organisation             | : CILT India                                                                                                                                                                                    |
| Authorised Delivery Partner<br>(ADP)                      | : INSTITUTE OF PROFESSIONAL QUALIFICATIONS<br>48/1744/C11, 4th Floor, Jomer Symphony,<br>AKG Vayanasala Road, NH Bypass,<br>Opp. Zee Keralam, Near Vytilla,<br>Cochin - 682 019, KERALA, INDIA. |
| Qualifications Covered                                    | : Level 5<br>International Diploma in Logistics and Business<br>Management.                                                                                                                     |
| Date of Agreement                                         | : 17/04/2024                                                                                                                                                                                    |
| Agreement Review Date                                     | : 30 April 2025                                                                                                                                                                                 |

**Definitions and Interpretation**

'Accreditation Certificate' means the accreditation certificate issued to the ATP listing the qualifications/courses which the ATP is authorised to deliver during the period from the start date and expiring on the expiry date stated on the relevant certificate.

'Administration charge' means the levy of a specific fee to cover the costs of administration time associated with the production of an amended certificate, alteration of a student's name or similar adjustment to the student entry, when not submitted as part of the standard student registration process.

   
(Signature)  
Dr. Paulachan K. J.  
Executive Director and Principal

Control Version October 2022

'Agreement' means this 'Memorandum of Agreement' between CILT International, 'Authorised Delivery Partner' (ADP) and the ATP.

'ATP' means the Accredited Approved Training Provider named above.

'Authorised Delivery Partner' (ADP) means the authorised representative of CILT International licenced to support the provision of education and training services to partner providers within the country.

'Bank and Tax Charges' means all fees and charges levied on payments made by the Training Provider in respect of invoices raised by CILT International and receipted by CILT International or its nominated representative (e.g. CILT UK).

'Brand Guidelines' means the branding and identifying guide produced by CILT dealing with the use of the approved logo and associated marketing materials.

'Certification' means the process of generating CPD, Unit or Full qualification certificates and transcripts on behalf of CILT.

'CILT' or 'the Institute' means the 'Chartered Institute of Logistics & Transport'.

'CILT IP' means the intellectual property, including syllabus, content, and learning material and other related documentation, of CILT in the CILT IQs, whether in written or electronic form.

'CILT IQs' means 'CILT Qualifications' which refers to the suite of CILT Qualifications developed for the international market including, but not limited to, 'Advanced Diploma', 'Diploma', 'Certificate', 'Introductory Certificate' and 'Entry Award' in Logistics and Transport and any individual unit or module thereof and any additional units, modules or qualifications notified by CILT to ATP from time to time.

'CPD Usage' refers to instances where the training provider wishes to access the CILT's formal **syllabus and materials** but is not planning to deliver the full formal qualifications either in full or part, but instead provide a short course/CPD opportunity which will not result in an official award. **Release of materials** and CPD certification charges will still apply but the attendance certification cannot imply successful completion of any CILT International qualification programme and clarification on the CPD Certificate wording should be sought from the IESDM prior to production of certificates.

'Date of Registration' means the date that the relevant Training Provider entered the Student Details onto the CILT International student database and submitted them electronically.

'Delegation Agreement' means the specific delegation agreement made between the relevant Institute Branch or Territorial Organisation, the 'Authorised Delivery Partner' (ADP) - which is responsible for overseeing the specific ATP named in this Agreement and CILT International pursuant to the Byelaws of the Chartered Institute of Logistics and Transport as adopted in 2010.



  
(Signature)  
Dr. Prudhachari K J  
Executive Director and Principal



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'IB' or 'TO' means respectively as an 'Institute Branch' or a 'Territorial Organisation' of the Institute.

'IESDM' means the International Education Services and Development Manager of CILT.

'Late registration fee' means the specific schedule of charges relating to the late payment of student registration fees beyond 30 days from the date of the commencement of a full CILT International course, and 7 days from the registration of a cohort of students onto a single module CILT International course. The late registration fee applies when providers register students 30 days or more after the commencement date of the course. Providers should give as much advance warning as possible of a commencement date to CILT International's Education Administrator.

'Moderation' means the process of checking and validation exam/assessment material and samples of completed exams/assessments/reports by a Verifier appointed by the IESDM.

'Replacement Certificate Fee' means the charge levied to a Training Provider for the production of a replacement certificate where the original document has been lost.

'SG' means the Secretary General of CILT

'Schedule' means the Schedule of Costs Payable attached to this document.

'Student' means a student meeting the requirements for enrolment and enrolled on a CILT IQ course or programme.

'Student Cohort' means a group of students at a specific Training Provider location undertaking a specific CILT International course at a specific level for a specific duration.

'Training Provider Fees' means the fees levied to individual students attending the Training Provider programmes for which accreditation is sought.

'Training Provider Pack' means a detailed guidance and information Pack for TPs which is provided to the ATP upon accreditation, and which is updated and re-issued from time to time by the IESDM.

'Train the Trainer' means the CILT Induction programme currently in force for all core and 'call off' trainers and guest speakers which is applied at first accreditation and at regular intervals thereafter.



  
(Signature)  
Dr. Paulachan K J  
Executive Director and Principal

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**Signatories and Authorisation**

On behalf of the Accredited Training Provider

Signature

Dr. Paulachan K J

Date

25/03/2024

PRINT NAME

Executive Director and Principal

ROLE/JOB TITLE

NAIPUNNYA INSTITUTE OF MANAGEMENT AND INFORMATION TECHNOLOGY

ORGANISATION

On behalf of CILT International (IESDM or SG may sign)

Signature

Zoe Roberts

Date

23/5/24

PRINT NAME

International Education Services & Development Manager

ROLE/JOB TITLE

CILT International

ORGANISATION



  
(Signature)  
Dr. Paulachan K J  
Executive Director and Principal



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## LIST OF STUDENTS

| SL NO | NAME         | EMAIL ID                   |
|-------|--------------|----------------------------|
| 1     | JOSEPH JOBY  | Josephjoby12@gmail.com     |
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| 4     | VISHNUPRIYA  | Vishnupriya125@gmail.com   |
| 5     | EDWIN JOSEPH | Edwinjoseph1203@gmail.com  |
| 6     | ABHINAND     | Abhinand2005@gmail.com     |
| 7     | NANDHU       | Nandhur2006@gmail.com      |

## Timetable

| DATE       | TIME            |
|------------|-----------------|
| 08.10.2024 | 2:15 pm-4:15 Pm |
| 15.10.2024 | 2:15 pm-4:15 Pm |
| 22.10.2024 | 2:15 pm-4:15 Pm |
| 29.10.2024 | 2:15 pm-4:15 Pm |
| 12.11.2024 | 2:15 pm-4:15 Pm |
| 13.11.2024 | 2:15 pm-4:15 Pm |
| 20.11.2024 | 2:15 pm-4:15 Pm |
| 10.12.2024 | 2:15 pm-4:15 Pm |
| 11.12.2024 | 2:15 pm-4:15 Pm |
| 12.12.2024 | 2:15 pm-4:15 Pm |
| 17.12.2024 | 2:15 pm-4:15 Pm |
| 18.12.2024 | 2:15 pm-4:15 Pm |
| 06.01.2025 | 2:15 pm-4:15 Pm |
| 13.01.2025 | 2:15 pm-4:15 Pm |
| 14.01.2025 | 2:15 pm-4:15 Pm |
| 20.01.2025 | 2:15 pm-4:15 Pm |
| 21.01.2025 | 2:15 pm-4:15 Pm |
| 27.01.2025 | 2:15 pm-4:15 Pm |
| 28.01.2025 | 2:15 pm-4:15 Pm |
| 03.02.2025 | 2:15 pm-4:15 Pm |
| 04.02.2025 | 2:15 pm-4:15 Pm |
| 10.02.2025 | 2:15 pm-4:15 Pm |
| 11.02.2025 | 2:15 pm-4:15 Pm |
| 17.02.2025 | 2:15 pm-4:15 Pm |
| 18.02.2025 | 2:15 pm-4:15 Pm |
| 24.02.2025 | 2:15 pm-4:15 Pm |
| 25.02.2025 | 2:15 pm-4:15 Pm |

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## PHOTOGRAPHS

