

Training Department
Finishing Touch 24-25
(CS & English Department)

Naipunnya
To reach the unreachable

Date of event: 03/10/2024 to 07/10/2024

Faculty In-charge: Ms. Rajani Stanley

Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.

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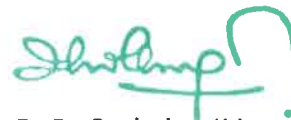


No: NIMIT/NTR/CP-FIN/03/2024-25

Date: 23/09/2024

Circular

The Training Department is organizing a 30 hours' interview skill training, "Finishing Touch," for the final year students of Computer Science Department & English Department with the objective of enhancing the employability skills of our final year students. The training sessions will be conducted on October 3, 4 and 7 by in-house trainers. Dr. Sabu Varghese, Ms. Teresa Parackal, Ms. Rajani Stanley, Mr. Abin John, Mr. Jayakrishnan, Ms. Sarithadevi and Ms. Annie Sebastian will be the resource persons for the sessions, focusing on providing practical experience in interviewing and offering valuable feedback for improvement.



Fr. Dr. Paulachan K.J

Principal



REPORT

The Training Department conducted 30 hours' interview skills training, "Finishing Touch," for the final year students of the CS and English Department from October 3, 2024 to October 7, 2024. The in-house trainers Dr. Sabu Varghese, Director IT/HRD Cell; Ms. Teresa Parackal, Vice Principal Academics; Ms. Rajani Stanley, HoD Training Department; Mr. Abin John, Faculty; Mr. Jayakrishna, HoD CS Dept.; Ms. Sarithadevi, Faculty CS Dept.; Ms. Annie Sebastian, Faculty English Dept. took the sessions focusing on providing practical experience in interviewing and offering valuable feedback for improvement. On the final day of the program a mock interview was arranged for the students with ~~three~~ panels of two members each.

CS & BA FINISHING TOUCH TIME TABLE 24-25

DAY 1	I HOUR	II HOUR	III HOUR	IV HOUR	V HOUR	VI HOUR
MBA HALL GROUP 1 (BCA A & BCA B)	Self Intro (Ms. Rajani & Ms. Elsa)	Etiquettes & tips (Mr. Abin)	Resume preparation (Ms. Rajani & Ms. Elsa)	SWOT Goal setting (Dr. Sabu)	GD (Ms. Teresa)	FAQ – HR (Mr. Abin)
NWS HALL GROUP 2 (B.SC.CS & BA)	Etiquettes & tips (Mr. Abin)	GD (Ms. Teresa)	SWOT Goal setting (Dr. Sabu)	Self Intro (Ms. Rajani & Ms. Agnes)	FAQ – HR (Mr. Abin)	Resume preparation (Ms. Rajani & Ms. Agnes)
DAY 2	I HOUR	II HOUR	III HOUR	IV HOUR	V HOUR	VI HOUR
MBA HALL GROUP 1 (BCA A & BCA B)	Self Intro & FAQ – HR (Ms. Rajani & Ms. Elsa)		FAQ – Subject & Aptitude (CS)	Resume preparation (Dr. Sabu)	GD Final (Ms. Teresa & Ms. Agnes)	

NWS HALL GROUP 2 (B.SC.CS & BA)	FAQ – Subject & Aptitude (CS & English Faculty)	Resume preparation (Dr. Sabu)	GD Final (Ms. Teresa & Ms. Agnes)	Self Intro & FAQ – HR (Ms. Rajani & Ms. Elsa)
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Mock interview schedule on 07.10.24(Monday)

Time	Panel	Faculty member
9:00am- 9:55am	Panel 1	Dr. Sabu Varghese
		Ms.Dhanya G S
	Panel 2	Ms. Noble Shaiju
		Mr.Fredy Varghese
	Panel 3	Mr. Abin John
		Mr.Atul P D
9:55am-10:45am	Panel 1	Dr.Soni P M
		Ms. Sonia Thomas
	Panel 2	Ms. Rajani Stanley
		Mr.Haarish Sabu
	Panel 3	Mr. Abin John
		Ms.Neenu Thomas
11:05am-11:55am	Panel 1	Dr. Sabu Varghese
		Ms.Sarithadevi S
	Panel 2	Ms. Rajani Stanley
		Mr.Haarish Sabu
	Panel 3	Mr. Abin John
		Ms.Anusha S
11:55am-12:45pm	Panel 2	Ms. Rajani Stanley
		Mr.Jayakrishnan S
	Panel 3	Mr. Abin John
		Ms.Anna Diana
1:15pm-2:15pm	Panel 1	Mr. Ranjith Rajappan
		Mr.Deepak K V
	Panel 2	Ms. Rajani Stanley
		Dr. Dhanumol
	Panel 3	Mr. Abin John
		Mr.Deny P Francis

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2.15 pm -3.15 pm	Panel 1	Mr. Ranjith Rajappan
		Ms.Dhanya G S
	Panel 2	Ms. Rajani Stanley
		Ms. Lakshmipriya
	Panel 3	Mr. Abin John
		Mr. Fredy Varghese

The objective of this session was:

- To provide an opportunity for the students to practice interviewing with professionals and gain experience for acing an interview.
- To provide students with their feedback on their interview and help them to perform better for their next interview.

On gathering the feedback, it was apparent that the trainings were remarkable and indeed beneficial in preparing students to perform well in the forthcoming interviews with readiness and confidence.

Prepared by:



Ms. Elsa Jose
Training Dept.

Verified by:



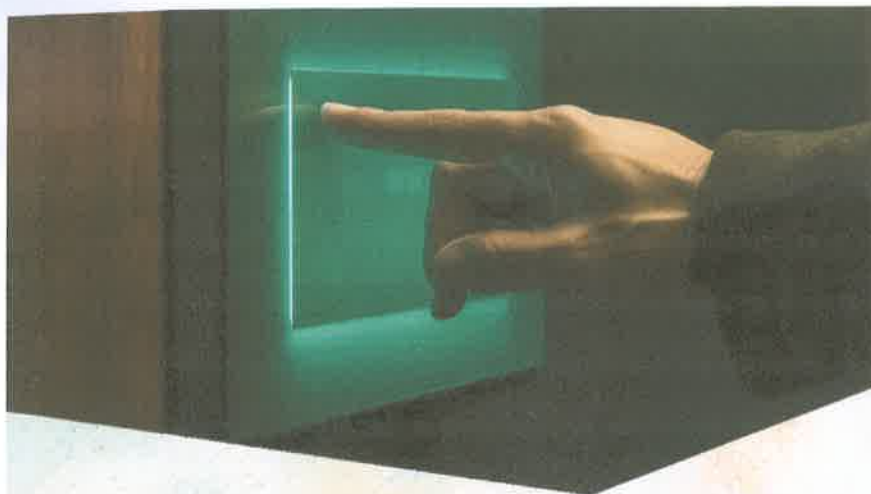
Ms. Rajani Stanley
HOD, Training Dept.

Approved by:



Rev. Fr. Dr. Paulchan K J
Principal

BROCHURE



**FINISHING
TOUCH**
2024-25

**(Interview Skills Training
Program for Final Years)**

BCA, BSC CS & BA English



3, 4 & 7 October 2024



9.00 am - 4.00 pm

Certification by

STED
Council



Organised By:

Department of Trainings

In Association with Internal Quality Assurance Cell (IQAC)

**NAIPUNNYA INSTITUTE OF MANAGEMENT
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PHOTOGRAPHS /SCREENSHOTS



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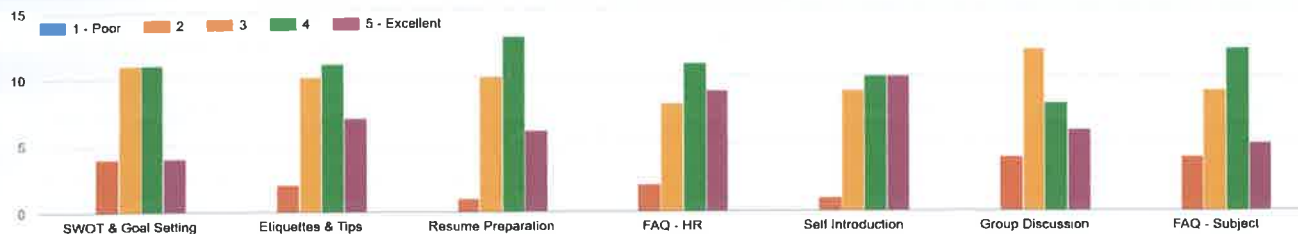
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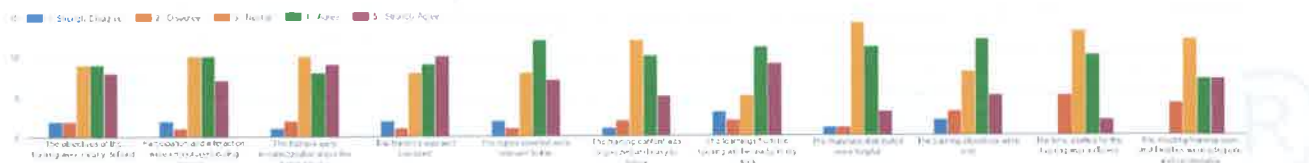


FEEDBACK

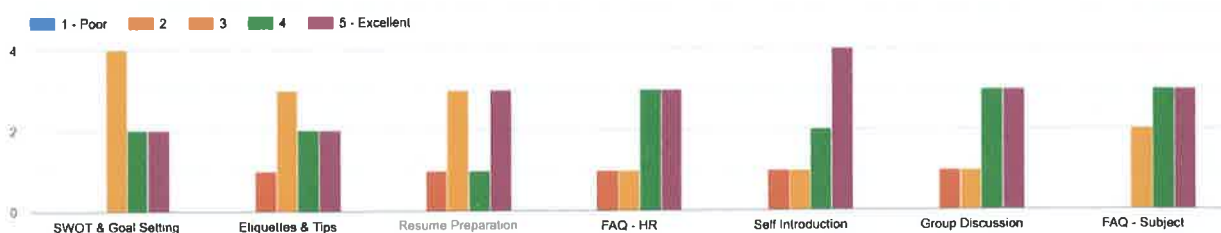
How do you rate the sessions listed below



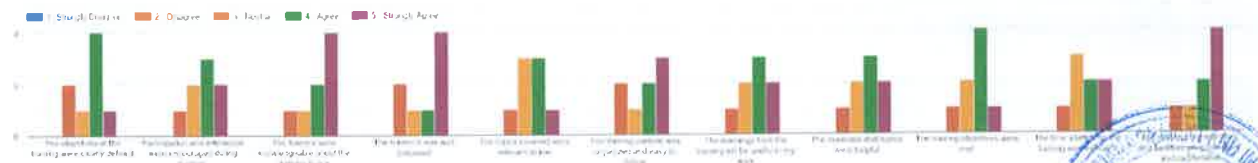
Please indicate your level of agreement with the statements listed below.



How do you rate the sessions listed below



Please indicate your level of agreement with the statements listed below.



FINISHING TOUCH 24-25 BCA A ATTENDANCE SHEET

Sl.No	Student Name	Day 1 (03/10/24)		Day 2 (04/10/24)		Day 3 (07/10/24)		No.of Days Attended
		FN	AN	FN	AN	FN	AN	
1	AISWARYA T B	Amey	Amey	Amey	Amey	Amey	Amey	3
2	AJITH K S	Ch	Ch	Ch	Ch	Ch	Ch	3
3	ALEENA DOMINIC	Alord	Alord	Alord	Alord	Alord	Alord	3
4	ALEN JOHNSON	Alord	Alord	Alord	AB	Alord	Alord	2.5
5	ALEX JOSE	Ch	Ch	Ch	AB	Ch	Ch	2.5
6	ALFRED TITUS	Alord	Alord	Alord	AB	AB	AB	2
7	ALVIN BINU	Alord	Alord	Alord	Alord	Alord	Alord	3
✓ 8	AMAL P S	Alord	Alord	Alord	Alord	Alord	Alord	3
9	ANJANA DINESH	Ch	A	A	Ch	Ch	Ch	3
10	ANJO SIBY	Alord	Alord	Alord	Alord	Alord	Alord	3
11	ANNAMARIYA JOY	Alord	AB	AB	AB	Alord	Alord	2
12	ANWIN JOSE	Alord	Alord	Alord	Alord	Alord	Alord	3
13	ATHUL JOY	Alord	Alord	Alord	Alord	Alord	Alord	3
✓ 14	DELWIN DAIMI	Alord	AB	AB	✓	✓	✓	3
✓ 15	DON DAVIS	Alord	Alord	Alord	Alord	Alord	Alord	3
16	ERRIN MATHEW	Alord	Alord	Alord	Alord	Alord	Alord	3
17	IRIN RIJU	Alord	Alord	Alord	Alord	Alord	Alord	3
18	JEEVAN C R	Alord	Alord	Alord	Alord	Alord	Alord	3
19	JISMON SONY	Alord	Alord	Alord	Alord	Alord	Alord	3
20	JITHIN P J	Alord	Alord	Alord	Alord	Alord	Alord	3
21	JOEL ANTONY	Alord	Alord	Alord	AB	AB	AB	2
22	JOHN RAJESH CHEERAKATHIL	Alord	AB	AB	Alord	Alord	Alord	2
23	MEBIN POLACHAN	Alord	Alord	Alord	✓	✓	✓	3
24	MINNU MARIA THOMAS	Alord	Alord	Alord	Alord	Alord	Alord	3
25	NOYAL JOSE	Absent	Absent	AB	A-B	AB	AB	-
26	PAUL J KOTTACKAL	Alord	Alord	Alord	Alord	Alord	Alord	3

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27	PAUL JOSE	Paul	Paul	Paul	Paul	Paul	Paul	3
28	PAUL OUSEPH	Paul	Paul	Paul	Paul	Paul	Paul	3
29	PRIYAN POLACHAN	Priyan	Priyan	Priyan	Priyan	Priyan	✓	3
30	ROSMI REJI	Rosmi	Rosmi	Rosmi	Rosmi	Rosmi	✓	3
31	SARANYA S	Sarany	Sarany	Sarany	Sarany	Sarany	✓	3
32	SHIVANAND M	Shivan	Shivan	Shivan	Shivan	Shivan	✓	2.5
33	SNEHA SANTHOSH	Sneha	Sneha	Sneha	Sneha	Sneha	✓	3

Day	Date	Present	Absent
1	03/10/24	32	1
2	04/10/24	27	5
3	07/10/24	30	3

Students Completed (100%)	90.40%
Students Not Completed	9.59%

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FINISHING TOUCH 24-25 BCA B ATTENDANCE SHEET

SL.No	Student Name	Day 1 FN (03/10/24) AN		Day 2 FN (04/10/24) AN		Day 3 FN (07/10/24) AN		No. of Days Attended
1	ABEL P JOHNSON	AB	AB	AB	AB	AB	AB	3
2	ADWAITH M K	AB	AB	AB	AB	AB	AB	3
3	AIWARYA S	AB	AB	AB	AB	AB	AB	3
4	ALAN JOY	AB	AB	AB	AB	AB	AB	3
5	ALAN SEBASTIAN	AB	AB	AB	AB	AB	AB	2
6	ALANT SAJI	AB	AB	AB	AB	AB	AB	3
7	ALBIN MARTIN	AB	AB	AB	AB	AB	AB	3
8	ALEN ANTU	AB	AB	AB	AB	AB	AB	2
9	ALEX S PUTHUSSERY	AB	AB	AB	AB	AB	AB	3
10	ALWIN SEBASTIAN	AB	AB	AB	AB	AB	AB	2
11	ANTUS A P	AB	AB	AB	AB	AB	AB	3
12	AUSTIN M M	AB	AB	AB	AB	AB	AB	3
13	BHADRA BIJU	AB	AB	AB	AB	AB	AB	3
14	CYRIL J KIZHAKOODEN	AB	AB	AB	AB	AB	AB	3
15	ELZA BIJU	AB	AB	AB	AB	AB	AB	3
✓16	FARHATH	AB	AB	AB	AB	AB	AB	1
17	GEO JOSHY	AB	AB	AB	AB	AB	AB	3
18	GRITTO SHAIJU	AB	AB	AB	AB	AB	AB	3
19	IGNO VARGHESE	AB	AB	AB	AB	AB	AB	2
20	JOE JOSEPH JOBY	AB	AB	AB	AB	AB	AB	3
✓21	LIJO SHAIJU	AB	AB	AB	AB	AB	AB	1
22	MERIN ANNA JOSEPH	AB	AB	AB	AB	AB	AB	3
23	MERIN THOMAS	AB	AB	AB	AB	AB	AB	3
24	RHYTHIN JOSEPH	AB	AB	AB	AB	AB	AB	3
25	SAI PRASAD A S	AB	AB	AB	AB	AB	AB	3
26	SHANIYA SHAJU	AB	AB	AB	AB	AB	AB	3
27	SONA P P	AB	AB	AB	AB	AB	AB	3
28	SURYAJITH P C	AB	AB	AB	AB	AB	AB	3

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29	UMAMAHESWARI P	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	3
30	VIVEK WILSON	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	3
31	ALEX ANIL	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	3
32	DON SEBASTIAN	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	3

Day	Date	Present	Absent
1	03/10/24	30	2
2	04/10/24	31	1
3	07/10/24	26	6

Students Completed (100%)	90.62%
Students Not Completed	9.37%

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FINISHING TOUCH 24-25 BSC CS ATTENDANCE SHEET

Sl.No	Student Name	Day 1 FN(03/10/24) AN		Day 2 FN(04/10/24) AN		Day 3 FN(07/10/24) AN		No. of Days Attended
1	ABHINAV T P .	Absent	Ab	Ab	Ab	ab	ab	—
2	ADITHIAN N S .	Absent	Absent	Ab	Ab	ab	ab	—
3	ADITHYA JAYARAJ	AB	AB	Ab	Ab	ab	ab	2
4	AIBEL JOSHY	Ab	Ab	Ab	Ab	Ab	Ab	3
5	AKASH SANTHOSH	AB	AB	Ab	Ab	ab	ab	—
6	ALAN DEVASSY	Ab	Ab	Ab	Ab	Ab	Ab	3
7	ALEENA JOY	Ab	Ab	Ab	Ab	Ab	Ab	3
8	ALEENA JOY	Ab	Ab	Ab	Ab	Ab	Ab	3
9	ALEN CHERIAN	AB	AB	Ab	Ab	ab	ab	—
10	ALEN SEBASTINE	Ab	Ab	Ab	Ab	Ab	Ab	3
11	ANN MARIYA SHIJU	Ab	Ab	Ab	Ab	ab	ab	2
12	ANSON JAISON	AB	AB	Ab	Ab	ab	ab	—
13	ASWIN V S	Ab	Ab	Ab	Ab	ab	ab	1
14	DEVA O S	AB	AB	Ab	Ab	ab	ab	—
15	DHEERAJ S	Ab	Ab	Ab	Ab	Ab	Ab	2
16	DIYA DAVIS	Ab	Ab	Ab	Ab	Ab	Ab	2
17	GEETHIKA R. KRISHNAN	Ab	Ab	Ab	Ab	Ab	Ab	3
18	HAFEEZ RAHMAN S H	Ab	Ab	Ab	Ab	ab	ab	1
19	IVAN REJI	Ab	Ab	Ab	Ab	Ab	Ab	3
20	JEEMOL K.S	Ab	Ab	Ab	Ab	Ab	Ab	2
21	JISHNU O M	Ab	Ab	Ab	Ab	Ab	Ab	3
22	JOHN PAUL K DAVIS	AB	AB	Ab	Ab	ab	ab	—
23	JOS EPHRAIM	AB	AB	Ab	Ab	Ab	Ab	1
24	JOYAL K.SHAJAN	Ab	Ab	Ab	Ab	Ab	Ab	3
25	KIRAN SEBASTIAN	Ab	Ab	Ab	Ab	Ab	Ab	3
26	LIBIYA SEBU	AB	AB	Ab	Ab	ab	ab	1
27	MAHESHWAR RANJITH	Ab	Ab	Ab	Ab	ab	ab	2

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28	MARIA JOY	<u>MD</u>	<u>MD</u>	<u>MD</u>	<u>MD</u>	<u>MD</u>	<u>MD</u>	3
29	MEGHA BABY	AB	AB	Ab	Ab	ab	ab	—
30	NAVEEN VINAYAN	<u>Naaveen</u>	<u>Naaveen</u>	Ab	Ab	ab	ab	1
31	NEERAJA SUDHEER	AB	AB	Ab	Ab	ab	ab	—
32	NICHOL AIROOKARAN	AB	AB	<u>Shil</u>	<u>Shil</u>	ab	ab	1
33	NIVEDITHA K M	<u>Niveditha</u>	<u>Niveditha</u>	<u>Niveditha</u>	<u>Niveditha</u>	ab	ab	2
34	PRANAV A P	AB	AB	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	<u>Pranav</u>	2
35	PRANAV SHIJU	AB	AB	Ab	Ab	ab	ab	—
36	RONY K SUNNY	AB	AB	Ab	Ab	ab	ab	—
37	SANDRA JOHN	<u>Sandra</u>	<u>Sandra</u>	<u>Sandra</u>	<u>Sandra</u>	<u>Sandra</u>	<u>Sandra</u>	3
38	SANRAJ. K. S	<u>Sanraj</u>	<u>Sanraj</u>	Ab	Ab	ab	ab	1
39	SAURAV KANNAN PV	<u>Saurav</u>	—	<u>Saurav</u>	Ab	ab	ab	1
40	SHEBA VARGHESE	AB	AB	Ab	Ab	ab	ab	—
41	SHERIN BABU	<u>Sherin</u>	<u>Sherin</u>	Ab	Ab	ab	ab	1
42	SHREERAG NAMBOOTHIRI K H	<u>Shreerag</u>	<u>Shreerag</u>	<u>Shreerag</u>	<u>Shreerag</u>	<u>Shreerag</u>	<u>Shreerag</u>	3
43	VIJAY THOMAS	<u>Vijay</u>	<u>Vijay</u>	<u>Vijay</u>	<u>Vijay</u>	<u>Vijay</u>	<u>Vijay</u>	3
44	SHERIN JOHNSON	<u>Sherin</u>	<u>Sherin</u>	<u>Sherin</u>	<u>Sherin</u>	<u>Sherin</u>	<u>Sherin</u>	3
45	LASLET PJ	<u>Laslet</u>	<u>Laslet</u>	Ab	Ab	ab	ab	1

Day	Date	Present	Absent
1	03/10/24	27.5	17.5
2	04/10/24	20.5	24.5
3	07/10/24	23	22

Students Completed (100%)	52.59%
Students Not Completed	47.40%

Else Jose He



FINISHING TOUCH 24-25 BA ATTENDENCE SHEET								
Sl.No	Student Name	Day 1 (03/10/24)		Day 2 (04/10/24)		Day 3 (07/10/24)		No.of Days Attended
1	AKHILA HARI	FM	AN	FM	AN	FM	AN	3
2	ARYA S	FM	AN	FM	AN	FM	AN	3
3	DAYANA K J	FM	AN	FM	AN	FM	AN	3
4	DEVIKA SUDHEER	FM	AN	FM	AN	FM	AN	3
5	H. KEERTHANA	FM	AN	FM	AN	FM	AN	3
6	HENA JOSE	FM	AN	FM	AN	FM	✓	3
7	KALAISELVI D	FM	AN	FM	AN	FM	✓	3
8	SHEETHAL M P	FM	AN	FM	AN	FM	✓	3
9	SIVASAKTHI M P	FM	AN	FM	AN	FM	✓	3

Day	Date	Present	Absent
1	03/10/24	9	—
2	04/10/24	9	—
3	07/10/24	9	—

Students Completed (100%)	100%
Students Not Completed	

Else Jose Per

