

**Non Teaching Section
NTS Training Program**

 **Naipunnya**[®]
To reach the unreachable

Date of event: 27.01.23

(Time : 09.00 am- 04.00 pm)

Staff In-charge: Ms. Sony Antony



Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.

Phone +91 9605001987, 04802730340, 2730341, 2733573

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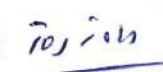
REPORT

Name of the Programme	TRAINING FOR NON-TEACHING STAFF
Date of the Programme	Friday, 27 th January 2023
Staff Coordinator (s)	Ms. Sony Antony (HRD Executive)
Student Coordinator (s)	Nil
Theme / Subject/ Area	Training on Management in Day- to- Day Life
Preface / Introduction	<ul style="list-style-type: none"> • Every year NIMIT conducting five programs for the betterment of non-teaching staff in their official work and as well as their personal life also.
Objectives	<ul style="list-style-type: none"> • To give an idea regarding how to manage day-to-day life • Importance of time management • Importance of knowing the self for decision making
General Description of the programme	<ul style="list-style-type: none"> • Venue: NIMIT Seminar Hall • Resource Person: Dr. Antony George (Asst. Professor, Department of Commerce, Naipunnya Institute of Management & Information Technology) • Program inaugurated officially by 09:00 am • All the non-teaching staff and Asst. Exe. Director were present • Program started with a welcome speech by Ms. Sony Antony (HRD Executive). The presidential address given by Fr. Jimmy Kunnathoor, Assistant Executive Director, Naipunnya Institutions, later the resource person took the sessions regarding the Training on Management in Day- to- Day Life. The programme wound up with Vote of Thanks by Ms. Sony Antony (HRD Executive)
Total Revenue generated if any (Rs)	-- Nil --
Total Expenses, if any (Rs)	-- Nil --
Possible Areas of improvements necessary	<ul style="list-style-type: none"> • Time for the session can be increased

Prepared by:



Verified by:



Approved by:



DR. PAULACHAN K.J.
Principal

Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308

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BROCHURE



**NAIPUNNYA INSTITUTE OF MANAGEMENT
AND INFORMATION TECHNOLOGY (NIMIT)**

(Affiliated to the University of Calicut, Accredited by NAAC with B++, ISO 9001-2015 Certified)
Pongam, Koratty East, Thrissur District, Kerala State, India, Pincode - 680 308

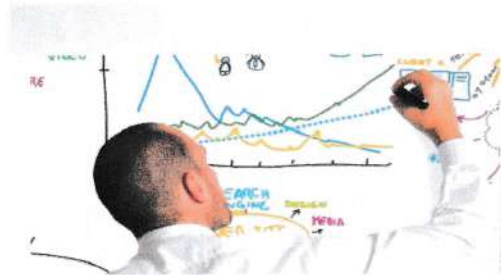
Department of Human Resource Development

Presents

AMRUTHAM 2023

**TRAINING PROGRAMME FOR
NON TEACHING STAFF**

Management in Day- to- Day Life



Venue: NIMIT Seminar hall
Date : 27 January, 2023
Time : 9 am- 4 pm

Resource Person :



Dr. Antony George
Asst. Professor, NIMIT



Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.

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PROGRAM SCHEDULE

- Prayer : Smt. Valsa jose , Smt. Jomol Jose
- Welcome Speech : Ms. Sony Antony, HRD Executive
- Introductory Speech : Rev. Fr. Jimmy Kunnathoor, Asst. Executive Director

Training sessions

- Session 1 : Training on management in day- to- day life
(Dr. Antony George, Asst Professor, Department of
Commerce, NIMIT)

Tea Break

Session 2

Lunch Break at ATR (H M) at 12.30 P M

Session 3

Tea Break at ATR (H M) at 03.30 P M

- Training review :
- Concluding Message : Rev. Fr. Dr. Paulachan K. J, Executive Director
- Vote Of Thanks : Ms. Sony Antony, HRD Executive

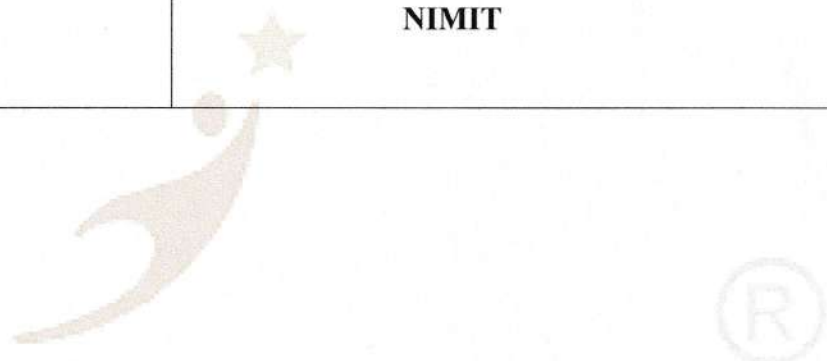
RESOURCE PERSON'S PROFILE

Photo of the resource person



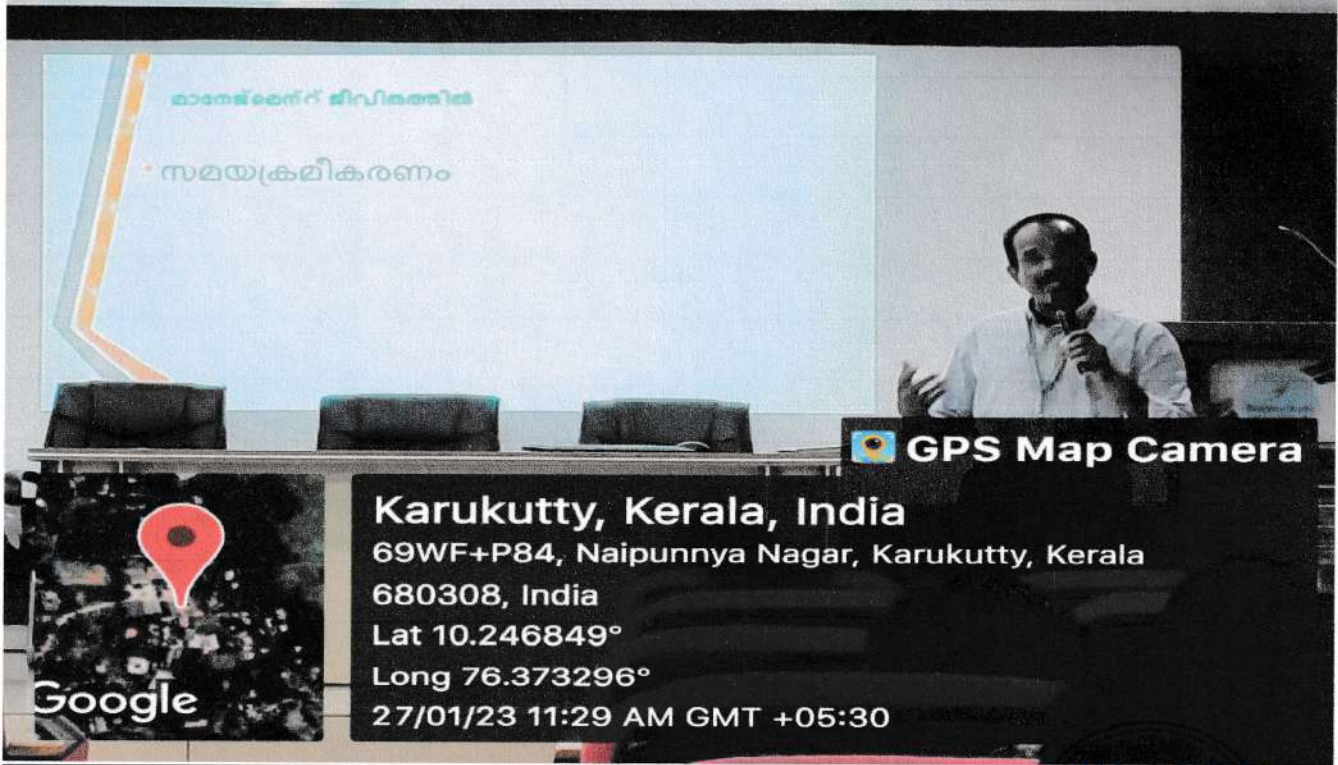
Name : Dr. Antony George
Designation : Assistant Professor
Department : P G Department of Commerce
NIMIT

Profile


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










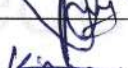


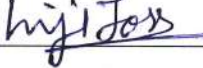





PHOTOGRAPHS /SCREENSHOTS





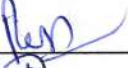

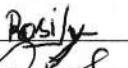

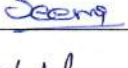
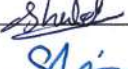

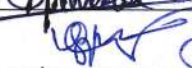





PARTICIPANT'S LIST

Name of the event: N T S Training Program

Date: 27.01.23, Time: 09.00 am- 04.00 pm

Sl. No.	Name	Signature
1.	AHIL E M	
2.	ARUN PAUL	
3.	BEENA JUDE	
4.	BEENA ROY	
5.	BETTY JOHNSON	
6.	BIBIN JOY	
7.	GEORGE P.V	
8.	GIJO T KURIAKOSE	
9.	GREESHMA VALSAN	
10.	JAMES V J	
11.	JEKSON P J	
12.	JIMMY JOSEPH	
13.	KIRAN RAJESWARAN	
14.	KOCHURANI PAPPACHAN	
15.	LIJI JOSE	
16.	LINCY SOJAN	
17.	LISSY BIJU	
18.	MARY PAULSON	
19.	MINI P B	
20.	POULOSE C V	

21.	PRASANTH P N	
22.	PRAVEEN ANTONY	
23.	RAJAN K NAIR	
24.	RAJU JOSEPH	
25.	REGI GEORGE	
26.	RENI V KALAYIL	
27.	ROSILY PETER	
28.	SANTOSH PETER	
29.	SEEMA SUBI	
30.	SHALET M D	
31.	SHINY AMBROSE	
32.	SONY ANTONY	
33.	SREEJITH P.A.	
34.	VALSA JOSE	
35.	VINCENT T T	

Event Coordinator





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