

Department of Hotel Management

**A Report on Out Door Catering provided to Walk with Scholars on
10.02.2023**

(An Initiative of Department of Hotel Management)

Date of event: 10/02/2023

Faculty In-charge: Mr. Jithu Doyal

Event Report

Academic year: 2022-2023

Event Details	
Name of the Event	Out Door Catering
Date	10.02.2023
Venue	Holiday Inn Kochi
Activity	Lunch
Name of Participants	WWS Students
Organized by	Dept of HM
Resource person/Guest/Host-Name	Nil
<p>Introduction: Holiday Inn, Kochi offered ODC to the WWS students on 10.02.2023. They requested 05 students for providing lunch service. Students from WWS students went to hotel on the day and met the HR manager. As per the instruction from HR manager students reported to the banquet department. Banquet manager briefed the students about the work and students were engaged in to that.</p> <p>Objectives: The scheme initiated by the Department, proposes to arrange specialized mentoring programmes for students of Under Graduate Programmes in Department of Hotel Management and to provide guidelines for their future career. The scheme aims at giving necessary orientation to WWS students, to prepare them for employment and give them necessary guidance, motivation and mental support to enhance their employability.</p> <p>Learning /Observations:</p> <ul style="list-style-type: none"> ➤ Organizing the table plans ➤ Arrangement of buffet ➤ Preparation of mise-en-place ➤ Food pick up and refilling ➤ Service of food and beverages to the customer 	
Attachments: Students attendance sheet, NOC form, Transaction slip and Students payment voucher.	
Budget	Nil
Income	Nil
Expenses	Nil
Appendix	



REPORT

Out Door Catering

WWS Students went for Outdoor Catering to Holiday Inn Kochi on 10.02.2023. students reported at 08.00 a.m. to HR office. HR manager had explained to the students about the work, timing, reporting and payments. Students reported to banquet department and the banquet manager briefed the students about the work. Students served the guest during lunch and finished their work and left the hotel by evening 6 p.m. The works done by the students was as follows.

- Preparation of mise -en -place
- Organizing the table plans
- Arrangement of buffet
- Food pickup and refilling
- Service of food to the customer
- Clearance and resetting of tables and buffet
- Closing the function

Students were paid all together Rs. 3250/- from the hotel. Outdoor Catering Services are the unique opportunities for the students. During the industrial visit and tour the students simply observe the things whereas during the outdoor catering service the students are directly involved in the service to the guests. Under the supervision and guidance of the senior professionals these ODC proved to be much beneficial for the students from learning viewpoints.

Prepared by,



WWS Coordinator

verified by,



HOD

Approved by,



Principal



Email from Hotel

Odc Staff Support External Inbox x

R Agesh A S
to me, Suganthi, HR ▾

Dear Sir

As discussed, we are requesting you to provide support staff (ODC) for F&B Service.

1. 10/02/2023-8 Boys 08.00 AM (Tomorrow Report at Hotel)

Thanks & Regards

Agesh A S

Assistant Human Resources Manager

HOLIDAY INN COCHIN

32/1739A, Chakkaraparambu Junction, National Highway bypass,

Vennala, Cochin, India

M: +91 812997734

T: +91 484 6649000, +91 484 4199000

E: ahr@hicochin.com



Student's attendance sheet

Naipunnya Institute of Management and Information Technology				
Walk with Scholar				
Students List for ODC @ Holiday Inn Kochi				
Date -10.02.2023				
SL. No	Students Names	Class	Mobile Number	Date
1	Mr. Alex Paul	B Sc HMCA	8086624758	10.02.23
2	Mr. Alan K Joy	B Sc HMCA	8086624758	10.02.23
3	Mr. Jonathan Thottungal	B Sc HMCA	8086624758	10.02.23
4	Mr. Antony Jommu	B Sc HMCA	9933284396	10.02.23
5	Mr. Aahan Santhosh	B Sc HMCA	9933284396	10.02.23

Naipunnya[®]
To reach the unreachable



Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.

Phone +91 9605001987, 04802730340, 2730341, 2733573

www.naipunnya.ac.in, mail@naipunnya.ac.in

Letter of Consent

Letter of Consent

Jomu Rajan Father/Mother/Guardian of Ms/ Mr. Antony Jomu

4th Sem Bsc HNC (Semester and Course), hereby give my consent to send my ward for

ODC on 10-02-2023 at Holiday Inn Kochi

I have advised my ward about the proper conduct to be carried throughout the training.



Parent/Guardian's Signature

9847116781



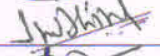


Parent's Phone/ Contact Number

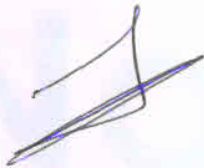
7356778124

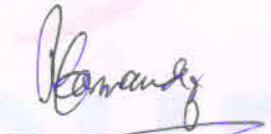
Student's Contact Number



Student's payment voucher

Naipunnya Institute of Management and Information Technology			
Walk with Scholar			
Students Payment List			
Date - 10.02.2023			
Sl no.	Names of students	Amount	Signature of students
1	Mr Alex Paul	650	
2	Mr. Alan K Joy	650	
3	Mr. Jonathan Thottungal	650	
4	Mr. Antony Jommu	650	
5	Mr. Aahan Santhosh	650	




- HOD - HM


Fr. Dr. PAULACHAN K.J.
Principal

To reach the unreachable

