

**EXTENSION PROGRAM**

**Dining Etiquette**

**Date of Event: 11.12.22**

**Faculty In-charge: Mr. Rahul T**



**Pongam, Koratty East, Thrissur District, Kerala State, India. Pin-680308.**

**Phone +91 9605001987, 04802730340, 2730341, 2733573**

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**NAIPUNNYA INSTITUTE OF MANAGEMENT AND INFORMATION  
TECHNOLOGY PONGAM,**

**DEPARTMENT OF HOTEL MANAGEMENT.**

**REPORT**

**Objectives**

The learning objective of the course is to train the students to be confident in the following areas:

- Dining etiquette in formal situations.
- Social and networking skills in business settings.
- Principles of food and wine pairing with application to regional food.
- Appreciation of cross-cultural differences.

**Program Outline**

The course was delivered in an experiential way of the star hotels. This fun-filled program includes a 3-course meal, role-playing exercises, and activities. The training takes you through a step-by-step approach of formal dining and leaves you with a game to remind you of the steps just before your next formal business dinner.

**Program Outcomes**

The program aims at imparting the following skills:

- Understanding the purpose of luncheons/dinners
- Gaining a perspective of table manners and socially desired behaviours in a professional setting
- Learning the flow of different courses in a meal
- Model the proper use of utensils and glassware
- Knowing the skills involved in making appropriate small

Prepared By

Mr. Rahul T  
Faculty In charge



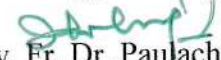
Verified by

Mr. Robert Fernandez  
Vice Principal /HOD of Dept. Hotel Management



Approved by

Rev. Fr. Dr. Paulachan K.J  
Principal



**BROCHURE**

NAIPUNNYA INSTITUTE OF  
MANAGEMENT AND INFORMATION  
TECHNOLOGY  
In Association with  
SAHRDAYA COLLEGE OF ADVANCE STUDIES  
*Dining Etiquettes*



BY  
MR. ROBERT FERNANDEZ  
HOD-HM / VICE PRINCIPAL CAMPUS  
MANAGEMENT

11 DECEMBER 2022 | 9:00 A.M.

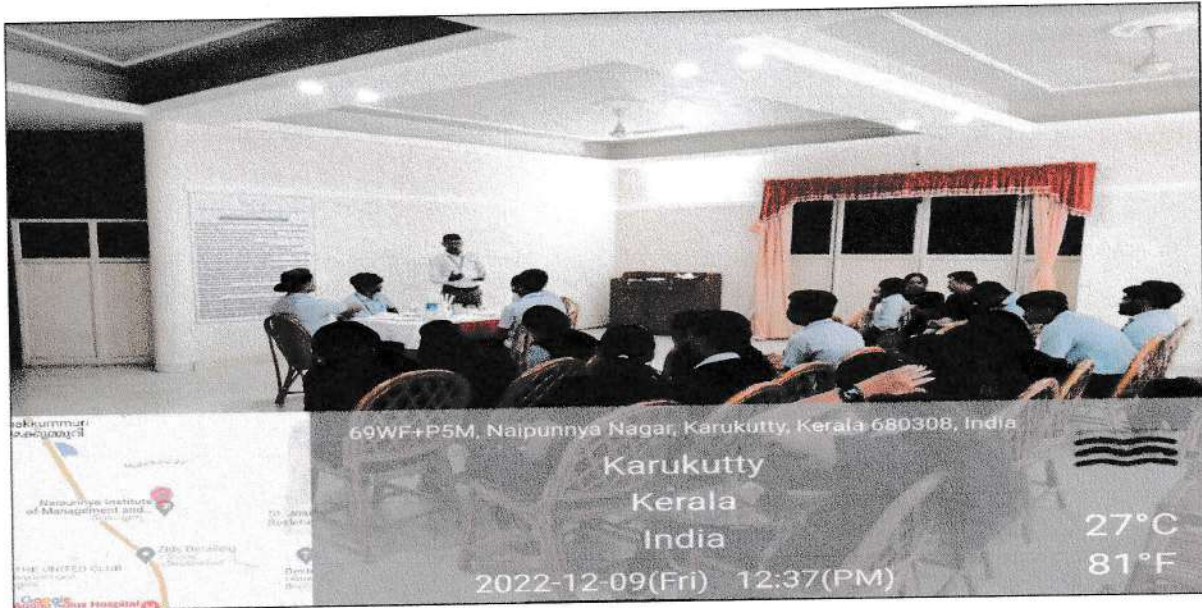
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**PHOTOS / SCREENSHOT**



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69WF+P5M, Naipunnya Nagar, Karukutty, Kerala 680308, India

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2022-12-09(Fri) 12:37(PM)

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**Feedback Form**

Naipunnya Institute of Management and Information Technology, Trissur  
Department of Hotel Management  
Extension program - Evaluation Form  
(Food & Beverage Service Skills & Training)

Date: 09.12.2022

Venue: ATR

**Instructions:** Please tick the appropriate options.

1. The objectives of the training were clearly defined.

Excellent ✓  
Good  
Satisfactory

2. Participation and interaction were encouraged.

Excellent ✓  
Good  
Satisfactory

3. The performance of the trainer was

Excellent ✓  
Good  
Satisfactory

4. The training content was organized and easy to follow.

Excellent  
Good ✓  
Satisfactory

5. How would you score the trainer? (Mr. Robert Fernandez)

0-10

6. How would you score the trainer? (Mr. Rahul T)

0-10

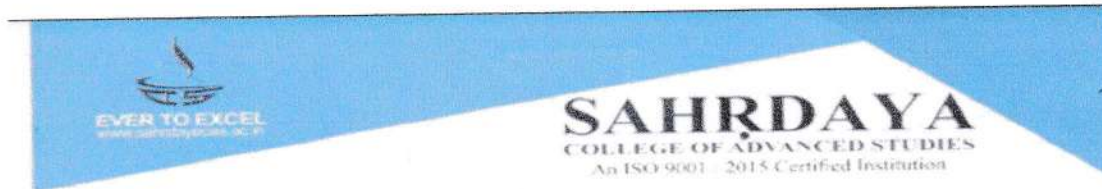
**Participants Name:**

Signature:   
Mobile Number: 999 55 68160

Thank you for your feedback!



## Letter Appreciation



Date: 9-12-2022

To,

Naipunnya Institute of Management and Information Technology  
Koratty, Kerala.

### Letter of Appreciation

Congratulations on yet another successful completion of an Exchange Programme.

As per the MOU, between Sahrdaya College of Advanced Studies, Kodakara and Naipunnya Institute of Management and Information Technology, Pongam, Koratty East, we have successfully completed the Student Exchange Programme, conducted by the Department of Hotel Management on the 9<sup>th</sup> Dec 2022. The knowledge-sharing session on 'Dining Etiquettes' was organised for students of SQAC (Sahrdaya Quality Assurance Cell).

The phenomenal success of the knowledge-sharing session is a reflection of our ever-increasing dedication and cooperation between the two institutions, in turn, helping students gain more expertise. We thank you for the kind support and hospitality extended to our students and staff during their visit to your campus.

We wish you all the best and look forward to further collaborations.

Yours Sincerely

PRINCIPAL  
Dr. Mathew Paul  
SAHRDAYA  
COLLEGE OF ADVANCED STUDIES  
KODAKARA - 680584



*An undertaking of Sahrdaya Group of Institutions of the Catholic Diocese of Trichalakkuda  
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**ATTENDANCE SHEET**

NAIPUNNYA INSTITUTE OF MANAGEMENT AND INFORMATION TECHNOLOGY, PONGAM				
EXTENSION PROGRAMME				
FOOD AND BEVERAGE SERVICE SKILL				
VENUE ATR				DATE 09/12/2023
SL NO	NAME OF PARTICIPENT	MOBILE NO	SIGNATURE	REMARKS
1	Sebin Pave	8542286900	[Signature]	
2	Edison T F	9529573357	[Signature]	
3	Deepak Hareesh	7974254718	[Signature]	
4	Samath Kurichan	8570280600	[Signature]	
5	Mahamad Akhal Baaleel	7256038844	[Signature]	
6	Sirishan	9529573357	[Signature]	
7	Carly	8570280600	[Signature]	
8	Albin Paul Sajan	5075685656	[Signature]	
9	Akash Vijay	6838081103	[Signature]	
10	Althyaharissa Suresh	7256038844	[Signature]	
11	Alkesh Varma	8542286900	[Signature]	
12	Aspha Madhu M A	9529573357	[Signature]	
13	Jyothsna Mda Kc	4126326200	[Signature]	
14	Aranya K R	8542286900	[Signature]	
15	Aranya K S	9529573357	[Signature]	
16	Aranya K S	3594930822	[Signature]	
17	Aranya K S	2570418833	[Signature]	
18	Aranya K S	9529573357	[Signature]	
19	Dona Jyoy	808634941	[Signature]	
20	Anasha C	8521055016	[Signature]	
21	Aranya K S	5137677743	[Signature]	
22	Alina Shameem C	9877338430	[Signature]	
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